

## JOB DESCRIPTION

The Board of Governors reached an overwhelming consensus at the October 2016 Board of Governors meeting to clarify the role of the Board of Governors. Based on the consensus reached the primary role of the governors is to serve as an ambassador and conduit of communications for the Colorado Bar Association while retaining a governance role.

As a Governor serving on the Colorado Bar Association Board of Governors, you are:

- An AMBASSADOR who creates awareness about the Colorado Bar Associations within the legal community and beyond;
- An accountable LEADER who represents the Colorado Bar Association as well as local constituents;
- A BRIDGE-BUILDER between the Colorado Bar Association and local constituents that promotes relationships and productive communication;
- An INNOVATOR who offers new insights or institutional knowledge for ongoing organizational development and decision-making.

(Expectations) of Governors:

- Attend all Board of Governors meetings
- Prepare for all Board of Governors meetings
- Actively participate in all Board of Governors meetings
- Accept committee or project assignments
- Stay informed
- Evaluate individual and collective performance
- Act in accordance with Fiduciary Duties (Care, Loyalty, Obedience)
- Review Executive Council minutes
- Be in touch with Vice President/Executive Council liaison
- Regularly interact with constituents about Colorado Bar Association and Board of Governors matters, and solicit feedback

(Expectations) of Colorado Bar Association

- Provide orientation on Colorado Bar Association and Governor role
- Inform governors of substantial CBA business and actions of the Executive Council
- Notify Governors of the meetings well in advance
- Solicit input for agendas
- Send Meeting materials in advance
- Provide a point of contact and/or liaison
- Provide leadership training and tools
- Provide opportunity to listen to governors at meeting and in advance
- Maintain Board of Governor portal with necessary information